



HARBOUR VILLAGE MARINA, INC.

P.O. Box 993
Hampstead, North Carolina 28443
www.harbourvillagemarina.com



Harbour Village Marina Email Invoicing Request Form

I, _____ as the **OWNER** or **LESSEE** (circle one) of Slip # _____, request that all invoices from HVMI be delivered to me by email to the following email address _____

I understand and agree that by requesting email invoicing I am going paperless and will no longer be receiving any invoices by regular US postal service.

If my email is not working, it is my responsibility to seek out my invoices from the Marina office.

I also understand that it is my responsibility to pay such invoices by the due date posted on such invoices afterwhich a late fee will apply. If for any reason the email invoice is not received, I will still be responsible for the amount of the invoices and late fees, if applicable, that will be applied.

It is my responsibility to notify HVMI of any changes to my email address by completing a new Slip registration form within 24 hours of any changes per the Rules and Regulations of HVMI.

Signed by, _____ Date _____

Witnessed by _____ Date _____

This form must be printed, signed, and returned by mail or fax only to the marina office at:

Harbour Village Marina Inc.

P.O. Box 993

Hampstead, NC 28443